



HEADQUARTERS MINNESOTA WING  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
6275 Crossman Lane  
Inver Grove Heights, MN 55076

3 April 2017

MEMORANDUM FOR ALL MINNESOTA WING COMMANDERS

FROM: NCR-MN-001/CC

TO: Minnesota Wing Aircrew

SUBJECT: Aircrew Safety Stand-Down

1. To help us reflect on and review the year since the last Wing Conference, and to start the 2017 spring and summer flying season in the right direction, we will be having a mandatory Safety Stand-Down on April 22, 2017.
2. No flight operations are authorized for Saturday, April 22, 2017, except REDCAP, unless approved in writing by the Wing Commander.
3. There will be a mandatory pilot and aircrew briefing and discussion at 0900 at Minnesota Wing Headquarters. For those who cannot make it to Wing next Saturday, there will be a second Briefing at the Crow Wing Squadron headquarters on Tuesday evening, April 25 at 1800, and there will be a briefing and discussion at the Wing Conference as well. Thus, there will be three opportunities to participate in this briefing and attendance will be taken.
4. As busy as we get with training and SAR activities in the good weather, it is important to take the time to:
  - Pause and look at how we conduct business.
  - Determine what our attitude is toward risk.
  - Examine any trends we may see.
  - See if we exhibit a healthy organizational culture.
  - Ask if we train effectively while including safety.
  - Ask if members interact effectively.
5. We will review past problem areas (trends). We all know the old adage: "Those that ignore the lessons of history are doomed to repeat them in the future." We will focus on learning how to manage risk for CAP flight activities and in all of our CAP activities and in so doing how to reduce incidents.
6. Our intention is to conduct a pre-emptive strike on future mishaps! This is an opportunity for us to be proactive in mishap prevention, rather than reactive. We're looking for all good ideas on how to reduce the number of incidents. In the past year, there have been ten (10) aircraft incidents and sixteen (16) non-aircraft incidents in Minnesota. That trend is going in the wrong direction. Let's strive to eliminate mishaps from our operations in the coming year!

A handwritten signature in black ink, appearing to read "James A. Garlough".

JAMES A. GARLOUGH, COL, CAP  
Commander

cc: NCR-NCR-001/CC  
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